

Applications are being accepted for an entry-level, full-time Accountant I for the Lorain County Auditor's Office.

**Responsibilities include (but not limited to) the following:**

- Performs variety of accounting functions including entering and processing governmental receivables and payables.
- Maintains fiscal records for all County Departments.
- Serves as liaison with other County Departments and Agencies.
- Completes special projects as necessary.

**Knowledge and Experience:**

- Associate degree (preferred) in accounting, finance, or other related discipline.
- Bookkeeping knowledge or equivalent experience.
- Responsible governmental accounting experience or equivalent favored.
- Working knowledge of Oracle Financials, a plus.
- Clear verbal and written communications are required.
- Ability to work independently and on multiple projects simultaneously.

Excellent health, dental, prescription drug and vision plan; paid vacation and sick days; outstanding retirement plan and longevity. Core hours are 8:00 to 4:30 Monday through Friday, overtime required when necessary. For consideration, please email resume, including salary history and requirements to: [auditor@lcauditor.com](mailto:auditor@lcauditor.com).